



# COVID-19 Specific Communicable Disease Management Plan

School District: Harney County School District #3

Superintendent: Steve Quick

Consulting RN, School Nurse, or Medical Professional: Jolene Cawfield

For questions, or to report a possible or confirmed exposure, contact the Communicable Disease Reporting Line:

Harney County (541) 573-8180

Crook County - (541) 447-5165

Deschutes County - (541) 322-7418

Jefferson County - (541) 475-4456

## Updates and Review:

All schools should use the [Ready Schools, Safe Learners Guidance](#) and consider the language in that document to be the most up-to-date.

Plan Component	Required	Recommendations and Considerations
<p>A protocol to notify the local public health authority (LPHA) of</p> <ol style="list-style-type: none"> <li><b>Any confirmed COVID-19 case(s)</b> among students or staff.</li> <li><b>Any cluster of illness</b> among students or staff (2 or more).</li> </ol>	<p><i>See section 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19 in Harney County School District #3 Operational Blueprint Management Plan for COVID</i></p> <p>This plan includes:</p> <p>Plan for educating parents/guardians about the need for them to notify the school immediately upon identification of COVID-19 in a student.</p> <p>Identify name and position of person responsible for notification of district and Local Public Health Authority (LPHA).</p> <p>Identify name of LPHA and 24/7 phone number for reporting (CD Nurse).</p>	<p>If anyone who has entered school is diagnosed with COVID-19, report to and consult with the LPHA regarding cleaning and possible classroom or program closure (<a href="#">LPHA directory</a>).</p>



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<p>Protocol for screening students and staff upon entry to school each day.</p>	<p>See section 1f. ENTRY AND SCREENING in <i>Harney County School District #3 Operational Blueprint Management Plan for COVID for screening protocols.</i></p> <p>This plan includes:</p> <p>Primary Symptoms of Concern for screening:</p> <ul style="list-style-type: none"> <li>● Cough</li> <li>● Fever* or chills</li> <li>● Shortness of breath or difficulty breathing</li> </ul> <p>* For Entry Screening: Schools screening for fever using a thermometer is not recommended.</p> <p>Staff should visually screen students upon entry for primary symptoms of concern.</p> <p>Student or staff with any of the above symptoms should be sent home or isolated until they can go home. Review isolation procedures.</p> <p>COVID-19 symptoms may also include the following, but these are less specific and not recommended as criteria for exclusion from school alone: new loss of taste or smell, headache, muscle or body aches, nausea or vomiting†, diarrhea†, fatigue, congestion or runny nose.</p> <p>† Note that vomiting and diarrhea are listed in OAR 333-019-0010 as conditions for restriction from school, independent of COVID-19.</p>	<p>Schools may consider collecting information about existing conditions that cause coughing on intake forms.</p> <p>Involve school nurses and School Based Health Centers (SBHCs) in development of protocols and assessment of symptoms when available. Consider connecting with School Nurses and other contracted RNs where available.</p> <p>Screening protocol must recognize that students and staff who have conditions that cause chronic symptoms (e.g., asthma, allergies, etc.) should not be automatically excluded from school. <b>Cough is an exception:</b> Staff or students with a chronic or baseline cough that has worsened or is not well-controlled with medication should be excluded from school. Do not exclude staff or students who have other symptoms that are chronic or baseline symptoms (e.g., asthma, allergies, etc.) from school.</p> <p>For students or staff with other symptoms, see <a href="#">guidance</a> from the Oregon Department of Education and the Oregon Health Authority.</p>
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<p>Communication protocol for COVID-19 cases.</p>	<p>See <i>section 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19 and 1e PUBLIC HEALTH COMMUNICATION in Harney County School District #3 Operational Blueprint Management Plan for COVID for communication protocols.</i></p> <p>This plan includes:</p> <p>Name and position of the person responsible for communicating with parents, families, district officials, school nurse, and staff aligned with the communication tree.</p> <p>Script or talking points for communicating needed information.</p>	<p>Parents of all students who were exposed to a person diagnosed with COVID-19, and all exposed adults, should be notified within 24 hours and advised to quarantine at home for 14 days following exposure and to seek testing should symptoms develop, or as directed by public health.</p> <p>Consult with LPHA officials on what constitutes “exposure”.</p>
<p>Daily logs for each stable group or each individual student to support contact tracing of cases if necessary.</p>	<p>See <i>section 1d. COHORTING in DISTRICT Operational Blueprint Management Plan for COVID for Daily Log information.</i></p> <p>This plan includes:</p> <p>Training staff in the importance and requirement of daily logs.</p> <p>Protocol designating who is responsible for keeping each daily log.</p> <p>Format for daily logs for individual students or cohorts (sample attached with statement on retention and technology; link to log with statement on retention and technology)</p> <ul style="list-style-type: none"><li>● Child name</li><li>● Drop off/pick up time</li><li>● Parent/guardian name and emergency contact information.</li></ul>	<p>Record keeping protocol for daily logs used in contact tracing to assist the LPHA as needed.</p>



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	<ul style="list-style-type: none"><li>● All staff that interact with the child's stable group of children (including floater staff).</li></ul> Maintain log for a minimum of 4 weeks after completion of the term.	
Record of anyone entering the facility.	<p><i>See section 1f. ENTRY AND SCREENING in Harney County School District #3 Operational Blueprint Management Plan for COVID for Daily Log information.</i></p> <p>This plan includes:</p> <p>Format for daily log (sample attached with statement on retention and technology; link to log with statement on retention and technology):</p> <ul style="list-style-type: none"><li>● Name</li><li>● Contact information</li><li>● Date of visit</li><li>● Time of entry and exit</li></ul> <p>District/school will maintain log for a minimum of 4 weeks after completion of the term.</p>	



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## Isolation Measures

Plan Component	Required	Recommendations and Considerations
<p>Protocol to restrict any potentially sick persons from physical contact with others.</p>	<p style="text-align: center;"><i>See section 1i. Isolation Measures in Harney County School District #3 Operational Blueprint Management Plan for isolation information.</i></p> <p>This plan includes:</p> <ol style="list-style-type: none"> <li>1. Adequate supply of face coverings, including location.</li> <li>2. Designated space to isolate students or staff members who develop COVID-19 symptoms. Isolate students and staff who report or develop symptoms, with staff supervision and symptom monitoring by a school nurse or other school-based health care provider, until they are able to go home. While waiting to go home, people displaying symptoms should wear a face covering, as should supervising staff. *If students are nauseous, struggling breathing, or in distress, they should not wear any face covering while waiting to go home.</li> <li>3. Designated space for students to receive non-COVID-19 health services that is separate from COVID-19 isolation space.</li> </ol>	<p>Anyone developing cough, fever, chills, shortness of breath, difficulty breathing, or sore throat while at school must be given a face covering to wear, isolated from others immediately; and sent home as soon as possible.</p> <p>Anyone with these symptoms must remain home for at least 10 days after illness onset and 72 hours after fever is gone, without use of fever reducing medicine, and other symptoms are improving.</p> <p>Involve school nurses and school-based health centers (SBHCs) in development of protocols and assessment of symptoms, when available.</p>



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## Environmental Management

Plan Component	Required	Recommendations and Considerations
<p>Ensure hand hygiene on entry to school every day: wash with soap and water for 20 seconds or use an alcohol-based hand sanitizer with 60-95% alcohol.</p> <p>Hand washing is required before every meal and after restroom use.</p>	<p><i>See section 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19 and 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES in Harney County School District #3 Operational Blueprint Management Plan for Entry and Screening for Ensuring Students and Staff Hand Hygiene upon Entry into School.</i></p> <p><i>This plan includes:</i></p> <p>Plan for ensuring hand washing prior to meals.</p>	
<p>Appropriate cleaning and contingency plans for routine infection prevention, and for closing cohort, schools, or districts based on identified COVID-19 cases and in compliance with public health and CDC guidelines.</p>	<p><i>See section 1a. COMMUNICABLE DISEASE MANAGEMENT PLAN FOR COVID-19, 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES and 3b. RESPONSE for cleaning and contingency plans for closures and in Harney County School District #3 Operational Blueprint Management Plan for Protocol for cleaning and disinfection for routine infection prevention.</i></p> <p><i>This plan includes:</i></p> <p>Protocol for cleaning and classroom closure in case of a COVID case in a single cohort.</p> <p>Protocol for cleaning after school-wide exposure.</p> <p>Protocols include the type and storage location of supplies and the person(s) responsible.</p>	<p>Routine cleaning and disinfecting should follow <a href="#">CDC cleaning and disinfecting guidance</a>, and includes cleaning classrooms between groups, playground equipment between groups, restroom door or faucet handles, etc.</p>



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## Physical Distancing and Protection

Plan Component	Required	Recommendations and Considerations
<p>Maintain six feet of physical distance between people.</p>	<p><i>See section 2d. SCHOOL SPECIFIC FUNCTIONS/FACILITY FEATURES and 2e.ARRIVAL AND DISMISSAL for Protocol for Minimizing Interactions Between Cohorts and Minimizing Changes in Stable Cohorts While Balancing Educational Needs for individual curricula</i></p> <p>This plan includes:</p> <p>A minimum of 35 square feet per person is available in classrooms, cafeteria, gyms, and other building locations.</p> <p>Specifies how physical distancing requirements will be maintained in classrooms, hallways, restrooms; at arrival and dismissal, meal times, recess, time between classes, and assemblies.</p>	<p>Minimize time standing in hallways; consider marking spaces on floor, one-way travel in constrained spaces, staggered passing times, or other measures to prevent congregation and congestion in common spaces.</p> <p>Schedule modifications: consider ways to limit the number of students in the building (rotating cohorts by half days or full days).</p> <p>Consider usable classroom space in making calculations.</p> <p>Establish cohorts of students using the same classrooms with the same teachers each day. Students should remain in one classroom environment for the duration of the learning day, unless this would severely impact educational needs. Teachers of specific academic content areas may rotate through student cohorts where feasible. In high schools or other settings where cohorts must change to allow individual curricula, maintain physical distancing and disinfect desks and high-touch surfaces between groups.</p> <p>Restrict interaction between students cohorts; e.g. access to restrooms, activities, common areas.</p>



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<p>Face coverings for staff and students.</p> <p>Note: Governor's orders are changing often:  <a href="https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2288K.pdf">https://sharedsystems.dhsoha.state.or.us/DHSForms/Served/le2288K.pdf</a>.</p>	<p>See section 1h. FACE COVERINGS, FACE SHIELDS AND CLEAR PLASTIC BARRIERS for face covering protocols.</p> <p>This plan includes:</p> <p>Protocol for regular communication to staff, parents, families and students on appropriate use of face coverings.</p> <p>See DISTRICT Communication Plan for:</p> <p>Documented communication templates for staff on use of face coverings.</p> <p>Documented communication templates for parents, families, students on expectations for face coverings.</p> <p>All communications include statement that children from age 2-12 are not required to wear masks, but are encouraged to do so with adult supervision, and those who cannot reliably wear face covering without constant supervision (e.g., some students who experience disability) should not wear a face covering or other covering; face coverings must never be worn by children while sleeping.</p>	<p>See ODE/OHA guidance on face covering, shields, and masks.</p> <p>All staff are encouraged to wear face coverings. Staff who interact with individual students in less than six feet must wear masks.</p> <p>Staff who support personal care, feeding, and any 1:1 sustained contact with a student.</p> <p>Staff who interact with multiple cohorts should wear a face covering in accordance with CDC guidelines.</p> <p>Students in grades 6-12 years and over may wear face coverings if they are able to wear them appropriately (i.e., not touch the face covering, change it if visibly soiled, etc.). If face coverings are worn, they should be washed daily or a new covering worn daily.</p> <p>If possible, face coverings should be made available to students.</p> <p>Note: Students who cannot reliably wear face covering without constant supervision (e.g., some students who experience disability) should not wear a face covering; face coverings must never be worn by children while sleeping.</p> <p>Provide disposable face coverings and instructions on appropriate face covering use to students, parents, families and staff (available on OHA website.)</p>
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- Current COVID19 outbreak or conditions in your local community support you moving forward with your plan, subject to changing conditions.





## COVID-19 Specific Communicable Disease Management Plan

I certify that I have received, carefully reviewed Harney County School District #3 communicable disease management plan, including all links and attachments, and I agree to work with them on ongoing COVID-19 mitigation efforts. [Electronic LPHA signature: ]

Attestation to truthfulness of the plan: [Electronic District signature: ]

Attestation to the truthfulness of the plan: [Electronic School signature: ]